

# LITTLE CORNARD PARISH COUNCIL

Clerk: Martin Quinton Oak Lodge, Upper Road, Little Cornard, Sudbury, Suffolk CO10 0NZ  
Tel: 07872930544 email: mquintonclerk@gmail.com

## PUBLIC NOTICE

A Meeting of Little Cornard Parish Council will be held on  
**Tuesday 27<sup>th</sup> September 2022 starting at 7pm at Little Cornard  
Village Hall**

The Public and Press are invited to attend with the public participation session being held at the meeting.

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council including the public participation session.



**Martin Quinton**

Clerk to Little Cornard Parish Council

21<sup>st</sup> September 2022

Draft and approved minutes from the meetings are published on the Parish Council website  
[www.littlecornard.onesuffolk.net](http://www.littlecornard.onesuffolk.net)

A copy of the draft and approved minutes can be requested from the Clerk, whose contact details are at the top of this notice.

## **AGENDA**

- 100. Apologies** for absence
- 101.** Receive **declarations of interests** and request for dispensation from Councillors
- 102. Agree minutes** of Little Cornard Parish Council (LCPC) meeting held on 25<sup>th</sup> August 2022
- 103.** County and District Councillor reports and **public participation session**
- 104.** Cornard Mere – Consider the **lease with Suffolk Wildlife Trust** – W Cranstoun attending
- 105. Planning**
  - a. Consider any **planning application** received since the agenda was posted which requires a response before the next scheduled meeting
  - b. Update on planning applications considered
- 106. Training** – To consider training needs
  - a. Chairperson
  - b. Councillor
  - c. Clerk – to review and agree the Clerk’s draft training agreement for CiLCA
- 107.** Review Councillors’ **Register of Interests**
- 108.** Consider Sudbury **Warden Hours**
- 109.** Consider the adoption of a **Vexatious Complaints Policy** (draft policy prepared by the Clerk)
- 110.** Agree any action required on the **emails circulated by the Clerk** to councillors since the last scheduled meeting of the council
- 111.** Agree any action required after reviewing the **Clerk’s Report**
- 112.** Review and agree updated **Financial Regs**
- 113.** Update on storage and archiving process of **Village History Documentation**
- 114.** Agree and confirm objectives of a Neighbourhood Plan sub-committee
- 115.** Consider the acquisition of two **defibrillators**
- 116. Consider Civility and Respect** pledge
- 117.** Update on **National Grid**
  - a. Agree a response to the **Targeted Consultation** (deadline 19<sup>th</sup> October 2022)

**A Meeting of Little Cornard Parish Council to be held on  
27<sup>th</sup> September 2022 at 7pm at Little Cornard Village Hall**

**118. Finance**

- a. Accept and approve **PKF Littlejohn's external audit report** for the year ended 31 March 2022
- b. Review and agree **LCPC's Asset Register**
- c. Consider the **insurance renewal quotation** for 2022/23
- d. From the **RFO Report** authorise payments made since last meeting and to be made and note income received since last meeting and review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
- e. Approve **Clerk's Salary and expenditure** for the period 1 July to 30 September 2022
- f. Consider whether LCPC should adopt **online banking**

**119. Review any other issues raised for the Highways, Footpaths and LCPC's Assets**

- a. Consider long term plan for monitoring condition of roads
- b. Update on **Kissing Gates & Footpath 1 maintenance**
- c. Update on **Village Sign**
- d. Consider additional **dog waste bin** on Upper Road

**120. Update on Leaflet for Local Walking Routes**

**121. Questions** to the Chair

**122. Next scheduled meeting is on Tuesday 8<sup>th</sup> November 2022** starting at 7pm.