

LITTLE CORNARD PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH
Tel: 01787 375085 email:yourclerk@btinternet.com

PUBLIC NOTICE

A Meeting of Little Cornard Parish Council will be held
on **Tuesday 11th January 2022 starting at 7pm at**
Little Cornard Village Hall

The Public and Press are invited to attend with the public participation session being held at the meeting.

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council including the public participation session.



Dave Crimmin PSLCC

Clerk to Little Cornard Parish Council

4th January 2022

Notes from the meetings are published in the Little Cornard Magazine and on the Parish Council website www.littlecornard.onesuffolk.net A copy of the draft and approved minutes can be requested from the Clerk, whose contact details are at the top of this notice.

**A Meeting of Little Cornard Parish Council to be held on
Tuesday 11th January 2022 at 7pm at Little Cornard Village Hall**

AGENDA

1. **Apologies for absence**
2. Receive **declarations of interests** and requests for dispensation from Councillors
3. Agree **Minutes** of Little Cornard Parish Council (LCPC) meeting held on 9th November 2021
4. **Public participation session:** for the county and district councillors to report and answer questions of interest and for the public to make representations on agenda items
5. Agree on any action on **emails circulated** to councillors by the Clerk since the last meeting
6. Agree on any action required following review of the **Clerk's Report**
7. **Finance**
 - a. From the **RFO Report** authorise payments made since the last meeting and to be made; note income received since the last meeting; review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - b. Review agreed Expenditure Budget and Reserves Policy to set the **LCPC Precept** for 2022 / 2023.
8. **Planning**
 - a. Review **Planning Application DC/21/06925 2 Henny View, Bures Road** - Erection of single-storey side and rear extensions.
 - b. Consider any further **planning application** received since the agenda was posted requiring a response before the next scheduled meeting
 - c. **Status** of planning applications, appeals and any enforcement referrals.
9. Update on **Little Cornard Neighbourhood Plan**
10. Consider a plan for response to the **Bramford to Twinstead** consultation
11. Update on the LCPC **Quiet Lanes** project
12. To consider authorising two councillors **to execute a deed** on behalf of LCPC in respect of the purchase of additional land abutting the Village Hall Car Park
13. Review any issues raised for the **Highways, Footpaths and LCPC's Assets** including the option of installing a village sign
14. Review LCPC's **Risk Management Register as of January 2022**
15. Review the **effectiveness of LCPC's Internal Control and Internal Audit processes**
16. Consider whether any changes are required to LCPC's **Financial Regulations or Standing Orders**
17. Consider LCPC's **GDPR Data Map** as of 1st January 2022
18. Review the process of storing the **village history archives**
19. **Questions** to the Chair
20. In accordance with LCPC's Standing Order 3d the councillors to consider the exclusion of the public and press from the meeting due to the confidential nature of the Clerk's appointment
21. Consider the recommendation of the HR committee to appoint Martin Quinton as LCPC's Clerk & RFO from the 1st February 2022.
22. **Next scheduled LCPC meeting** will be held on Tuesday 8th March 2022 at 7pm.