

LITTLE CORNARD PARISH COUNCIL

Clerk: Martin Quinton Oak Lodge, Upper Road, Little Cornard, Sudbury, Suffolk CO10 0NZ
Tel: 07872930544 email: mquintonclerk@gmail.com

PUBLIC NOTICE

A Meeting of Little Cornard Parish Council will be held on **Tuesday 10th May 2022 starting at 7pm at Little Cornard Village Hall**

The Public and Press are invited to attend with the public participation session being held at the meeting.

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council including the public participation session.



Martin Quinton

Clerk to Little Cornard Parish Council

1st May 2022

Draft and approved minutes from the meetings are published on the Parish Council website
www.littlecornard.onesuffolk.net

A copy of the draft and approved minutes can be requested from the Clerk, whose contact details are at the top of this notice.

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AGENDA

48. **Election of Chairman** and to receive Declaration of Acceptance of Office from Chairman
49. **Election of Vice Chairman**
50. **Apologies** for absence
51. Receive **declarations of interests** and request for dispensation from Councillors
52. **Agree minutes** of Little Cornard Parish Council (LCPC) meeting held on 12th April 2022
53. **To appoint:**
 - a. Two representatives to the **Village Hall Management Committee**
 - b. A **Suffolk Association of Local Councils** (SALC) representative.
54. To consider the appointment of the **Internal Auditor for 2022 / 2023**
55. To consider payment of **annual subscriptions** to SALC, Society of Local Council Clerks and Community Action Suffolk
56. County and District Councillor reports and **public participation session**
57. Agree any action required on the **emails circulated by the Clerk** to councillors since the last scheduled meeting of the council
58. Agree any action required after reviewing the **Clerk's Report**
59. **Finance**
 - a. To consider the **Internal Auditor's Report** for the year ended 31st March 2022
 - b. To approve the **Bank Reconciliation** and the **Receipts and Payments Account** for the year ending 31st March 2022
 - c. To approve **Section 1 of the Annual Return** for the year ending 31st March 2022
 - d. To approve **Section 2 of the Annual Return** for the year ending 31st March 2022
 - e. To consider if **LCPC wishes to certify itself as exempt from a limited assurance review** for the year-ending 31st March 2022
 - f. To approve the explanation of the **quantified significant variances**
 - g. From the **RFO Report** authorise payments made since last meeting and to be made and note income received since last meeting
 - h. Agree LCPC's **CIL Return to Babergh** for year ending 31st March 2022.
 - i. Consider a **donation towards the Village Hall projects**.
60. **Planning**
 - a. Consider any **planning application** received since the agenda was posted which requires a response before the next scheduled meeting
 - b. **Status of planning matters** previously reviewed by LCPC.
61. Update on progress of the **Neighbourhood Plan**
62. Update on **meeting with Suffolk Wildlife Trust**
63. **Quiet Lanes –**
 - a. Consider **Agreement with SCC**
 - b. Consider best approach to **erect signage**
 - c. Consider applying to reduce speed limit along quiet lanes
64. Consider a response to **Babergh's Governance Review**
65. Consider any eligible projects for May **CIL** bidding round
66. Report on structural integrity of **Bus Shelter** & consider solution
67. Review any other issues raised for **the Highways, Footpaths and LCPC's Assets**
 - a. Spout Lane – Bures Road issue raised by resident.
 - b. Consider long term plan for monitoring condition of roads
 - c. Update on **Village Sign**
68. Update on plan for storage and archiving process of **Village History Documentation**
69. Consider email to clerk re **History Archives**
70. Update on Leaflet for **Local Walking Routes**
71. **Questions** to the Chair
72. Next scheduled meeting is on **Tuesday 12th July 2022** starting at 7pm.