

### Agenda Item 68    Councillor Dispensation

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation you need to write to the Clerk ahead of the meeting stating your reasons on why you should be given a dispensation.

### Agenda Item 71    emails circulated

If there is an email that I have circulated which is not included on the agenda and you consider it should be discussed, please raise the item at this point.

### Agenda Item 72    Clerk's Report

Minute	Action	Complete ✓
21/040	Notified SALC of Chairman and representative.	✓
21/044	Minutes placed on website.	✓
21/045	Notified Village Hall of representatives.	✓
21/046	Notified Victoria Shennan of appointment as Internal Auditor.	✓
21/051	AGAR sent to PKF Littlejohn.	✓
21/051 g	Payments made to suppliers.	✓
21/053	Response sent re LCNP.	✓
21/054	Response sent to National Grid consultation.	✓
21/061	Minutes placed on website.	✓
21/063	Planning comments sent to Babergh.	✓
21/064	Response sent to Planning Inspectorate.	✓
<b>SCC Ref</b>	<b>Highway Issues</b>	
293897	Wyatts Lane - Reflective markers for steep bend missing on unlit bend of road.	
294050	Missing barrier at the pond in Upper Road / Chapel Lane.	
	<b>Clerk's Delegated Powers</b>	
	Not used since last meeting.	

## Agenda Item 73a RFO Report

### Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
01/06/21	Sudbury TC - Comm Warden	593	LA 2011 ss 1 to 8	0.00	252.00
01/06/21	BDC - Dog & Litter bin emptying	594	LA 2011 ss 1 to 8	0.00	208.75
30/06/21	DF Crimmin - Salary Apr to June	595	LA 2011 ss 1 to 8	0.00	426.08
30/06/21	DF Crimmin - WFHA Apr to June	595	LA 2011 ss 1 to 8	0.00	52.00
30/06/21	HMRC - Clerk Tax	596	LA 2011 ss 1 to 8	0.00	106.40
13/07/21	Westcotec - Bracket	597	LA 2011 ss 1 to 8	0.00	69.00

### Bank Reconciliation

	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Treasurers Account	28/05/21	£15,376.47	£14,234.16	£1,142.31	£0.00	£0.00
Cash	07/04/21	£0.00	£0.00			£0.00
		£15,376.47	£14,234.16	£1,142.31	£0.00	

### Budget v's Actual

	Budget	Actual		Reserves	Budget	Actual
Assets B/Forward		£10,378.36				
<b>Income</b>			<b>Expenditure</b>			
Precept	£7,000.00	£3,500.00	Clerks Salary		£2,710.00	£532.48
Grants	£276.40	£106.00	Admin		£1,658.00	£52.00
Bank Interest	£0.00	£0.00	Donations		£750.00	£0.00
NP Grant	£0.00	£0.00	Subscriptions		£355.00	£190.44
CIL	£0.00	£0.00	Insurance		£200.00	£0.00
VAT Repayment	£0.00	£1,582.55	Inspection		£200.00	£0.00
Other	£0.00	£0.00	Maintenance		£700.00	£231.46
			Village Hall		£0.00	£0.00
			Contingency		£500.00	£0.00
			NP		£500.00	£0.00
			Community Wardens		£1,100.00	£233.40
			CIL	£1,977.42	£0.00	£0.00
			VAT Paid		£0.00	£92.97
<b>Total</b>	<b>£7,276.40</b>	<b>£5,188.55</b>	<b>Total</b>	<b>£1,977.42</b>	<b>£8,673.00</b>	<b>£1,332.75</b>
			Assets C/Forward			£14,234.16
<b>Total</b>		<b>£15,566.91</b>	<b>Total</b>			<b>£15,566.91</b>

### Agenda Item 73b Reserves Policy

Please find attached the draft Reserves policy that I am proposing for LCPC.

At the start of this financial year on the 1<sup>st</sup> April 2021, LCPC had the following reserves:

General Reserves	£2,928.36
Restricted Reserves (CIL)	£ 0.00
Earmarked Reserves	£7,450.00

If LCPC adopt the draft Reserves Policy, then in 2021 /2022 nine months of the predicted expenditure (excluding the £500 Neighbourhood Plan budget) would equate to a **General Reserve of £6,129.75**.

### Agenda Item 74d Planning Status

Application Reference	Address	Planning Details	LCPC Minute	Parish Council Comments	Babergh DC Comments
DC/21/01361	Kingsbury House, Upper Road	Construction of dormer windows to the front elevation and velux windows to the rear to facilitate loft conversion with addition of pitched gable end roof. Re-position and replace windows.	21/037a	Supported	Approved 29/04/2021
DC/21/01313	Peacock Hall, Kedington Hill	Change of use of land from agricultural to campsite and the construction of 4 No.glamping huts with parking.	21/063a	Supported	Approved 01/07/2021

### Agenda Item 75 Neighbourhood Plan

The Parish Council, Steering Group and Chris Bowden are working on the responses to the issues raised during the Regulation 14 consultation. A final meeting to agree the changes to the draft LCNP is hoped to be completed by the 23<sup>rd</sup> July 2021. The document that outlines how the council engaged with residents, businesses, organisations and landowners has been produced and should be agreed by the 23<sup>rd</sup> July 2021.

### Agenda Item 77 Councillor Training Requirements

Councillor training is offered by SALC on an individual or group basis. The modules offered by SALC can be found at [Councillor online modules – SALC](#)