

### Agenda Item 17    Councillor Dispensation

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation you need to write to the Clerk ahead of the meeting stating your reasons on why you should be given a dispensation.

### Agenda Item 20    emails circulated

If there is an email that I have circulated which is not included on the agenda and you consider it should be discussed, please raise the item at this point.

### Agenda Item 21    Clerk's Report

Minute	Action	Complete ✓
21/003	Minutes placed on website.	✓
21/007 a	Payments made to suppliers.	✓
21/010	Wrote to GCPC confirming LCPC's contribution to village entry gate.	✓
21/013	Standing Orders updated on website.	✓
	Freedom of Information request received for SID Data received in February. Report will be sent to applicant by the 19th March 2021.	
SCC Ref	Highway Issues	
293897	Wyatts Lane - Reflective markers for steep bend missing on unlit bend of road.	
294050	Missing barrier at the pond in Upper Road / Chapel Lane.	
	Clerk's Delegated Powers	
	Not used since last meeting.	
	Clerk Hours	
	As at 21st February 2021 the Clerk Worked 205.75 hours / Paid 184 hours. Plus 27.25 hours on the NP from April 2020 to February 2021.	

## Agenda Item 22a RFO Report

### Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
18/01/21	GeoXphere Ltd - Parish Online	582	LA 2011 ss 1 to 8	0.00	60.00
09/02/21	Sudbury TC - Padlocks for SID	583	LA 2011 ss 1 to 8	0.00	26.00

### Reconciliation

	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Treasurers Account	29/01/21	£18,931.04	£18,845.04	£86.00	£0.00	£0.00
Cash	02/03/21	£0.00	£0.00			£0.00
		£18,931.04	£18,845.04	£86.00	£0.00	

### Budget v's Actual

	Budget	Actual		Reserves	Budget	Actual
Assets B/Forward		£12,822.59				
<b>Income</b>			<b>Expenditure</b>			
Precept	£6,212.00	£6,212.00	Clerks Salary		£2,772.00	£1,633.44
Grants	£276.40	£1,776.40	Admin		£1,500.00	£413.51
Bank Interest	£0.00	£0.00	Donations		£750.00	£0.00
NP Grant	£0.00	£8,395.00	Subscriptions		£325.00	£184.37
CIL	£0.00	£0.00	Insurance		£200.00	£171.84
VAT Repayment	£0.00	£426.23	Inspection		£200.00	£200.00
Other	£0.00	£188.17	Maintenance		£700.00	£978.97
			Village Hall		£0.00	£0.00
			Contingency		£500.00	£1,467.43
			NP		£0.00	£1,525.00
			Community Wardens		£1,100.00	£1,000.00
			CIL	£1,977.42	£0.00	£1,977.42
			VAT Paid		£0.00	£1,423.37
<b>Total</b>	<b>£6,488.40</b>	<b>£16,997.80</b>	<b>Total</b>	<b>£1,977.42</b>	<b>£8,047.00</b>	<b>£10,975.35</b>
			Assets C/Forward			£18,845.04
<b>Total</b>		<b>£29,820.39</b>	<b>Total</b>			<b>£29,820.39</b>

## Agenda Item 22b Earmarked Reserves

<b>Balance Carried Forward as at 1<sup>st</sup> April 2021</b>		
<b>Earmarked Reserves</b>		
Asset Replacement		£1,000.00
Election		£1,200.00
CIL		£0.00
Village Hall		£5,250.00
		£7,450.00
<b>Commitments</b>		
Entry Gate		£327.00
Quiet Lanes		£1,200.00
NP Grant		£6,870.00
Total		£15,847.00

## Agenda Item 22c Footpath Cutting Contract

David Gotts has quoted £300 for six cuts of the footpaths in 2021 (no increase in rate).

## Agenda Item 22d Donation towards parish magazine

The Treasurer of the Parish Magazine, Paul Baker, has sent the following finances for the past 3 years:

<b>LITTLE CORNARD PARISH MAGAZINE</b>					
<b>Receipts &amp; Payments</b>					
		<b>2018</b>	<b>2019</b>	<b>2020</b>	
		£	£	£	
Revenue from Advertising		663.00	650.00	876.00	
Parish Council Donation		175.00	175.00	200.00	
Village Hall Donation		45.00	45.00	45.00	
		883.00	870.00	1121.00	
Artwork, printing etc.		975.00	975.00	975.00	
Postage & Stationery		36.72	42.15	42.28	
		1011.72	1017.15	1017.28	
<b>Net Profit (Loss)</b>		<b>-128.72</b>	<b>-147.15</b>	<b>103.72</b>	

## Agenda Item 23c Planning Status

Application Reference	Address	Planning Details	LCPC Minute	Parish Council Comments	Babergh DC Comments
DC/20/05038	Glovers, Slough Lane	Reinstatement of historical subdivision. Division of site into 2no separate dwellings. Erection of 1no 2 storey extension following demolition of existing single storey extension.	20/107a	Supported	Approved 08/01/2021

## Agenda Item 25 Little Cornard Neighbourhood Plan

LCPC as the qualifying body, is required to agree that the draft Little Cornard Neighbourhood Plan is ready to be released for Pre-Submission consultation under Neighbourhood Planning (General) Regulations 2012 (Regulation 14).

I will send you the draft Little Cornard Neighbourhood Plan, the draft Schedule 14 Notice for notice board and email as well as a draft Newsletter for delivery to all households along with the meeting pack.

If there are any aspects of the draft LCNP that you as a body have any comments on, then LCPC can submit these to the consultation.

## Agenda Item 28 SID Data

I have circulated a report of the SID Data collected during the first 4 weeks of operation for you information. What LCPC now needs to decide is:

- What frequency the data is required from the Community Wardens
- What reports are required and in which format
- Who will receive the data from the Clerk
- Which stakeholders will receive a copy of the data on a regular / exceptional basis
- What is to be published in the Magazine and website.

A Zoom training session is proposed during which LCPC can review the options that can be provided of the data by the Community Wardens. From this a schedule of the reporting requirements can be drawn up with the Community Wardens as well as a communication protocol.